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OCLUG Board meeting

Date: 2013-05-28, 20:00 Location: RGB's house

Agenda

- Committes
 - User Group Connect
 - Volunteers
 - L3GO
- Servers
- Finance Report
- AGM, Election, Membership lists
- Update board of directors with Govt. of Ont.
- Other Business
- Improving meetings
 - Presenter experience
 - Newcomers's experience
 - Meeting format review

Attendance

- Richard Guy Briggs
- Rob Echlin
- Scott Murphy
- Aaron Wilcox
- Cody Somerville

Regrets

- Ian Gorman
- Mike Kenzie

Committees

- Volunteers
 - Meeting 18:00 on May 2nd @Shopify.
 - 4-5 people showed.
 - It needs active promotion.

- User Group Connect
 - Outstanding account to settle with Scott. Scott insists on waiving it.
 - Outstanding invoices paid for Rob, Commissionaires, cleaners. All paid.
 - Rob will provide a report to the OCLUG board. Still pending.
 - The web site updates are still pending. Scott will take care of that.
- L3GO
 - The last meeting happened April 13th with 6 people attending (and two kids).
 - The next meeting is June 10th at Red Pepper Thai-Viet (434 Bank@Gladstone) for 18:30.

Servers

- Mailing lists:
 - 14, many not in use, many not visible
 - this was not fully dealt with last month, new email sent to address.
 - linux
 - oclug-board
 - photography-sig
 - linux-novice - repurpose this list for the volunteers committee
 - mailman
 - oclug - deprecated, 1-2 messages per month
 - oclug-announce
 - oclug-events - merge with announce
 - oclug-test
 - oclug-www
 - oclog-www-errors - disable, redirect to oclug-www
 - offtopic - disable
 - ottawa-school-of-it ottawa/pythian tinkpen, mcr, rthurkal - disable
 - sysadmin
- Following up on the April 2012 meeting, a utilities payment is due.

Finance Report

- Nothing to report.
- Aaron has volunteered to be treasurer.
- An annual financial statement is overdue to the membership.
- We need to go in to update signatories.

Improving meetings

- Cody's observations from the last meeting presenting:
- Presenter experience
 - nobody there to receive and orient the speaker

- displayport vs hdmi vs vga
- microphone consistency, headset? mic for audience questions? shut off ventilation?
- bring chairs much closer to hear and see them
- Newcomers's experience
 - greeter
 - ongoing stats (headcount)
- Meeting format review
 - more active promotion of topics
 - breakout group pre-announcements
 - use polls a week beforehand to collect and set topics
 - have topic leaders direct the discussion
 - breakout group tracks: eg. devel, user, sysadmin, ...
 - lightning talks
 - panel discussion
- add regular board meeting item to review future meeting topics

Other Business

- AGM:
 - Member list was updated. RGB will get it from Scott.
 - Cody volunteers to audit the letters patent and by-laws.
 - RGB will get copies of the letters patent and by-laws from MCR.

Meeting adjourned at 21:30.

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