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Attending

- Bart, Ian, MCR, Lisa.

DONE: Bart to activate the volunteers. To write an introduction to the mailing list, and ask people what they'd like to help with.

Notes/TODO

BART ACTION: confirm with existing speakers (Owen) for finalized date. LISA ACTION: Lisa to post CSS.

ACTIONS:

- change the title. (IAN)
- make the line spacing better (LISA: CSS)
- make the font more modern (LISA: CSS)
- move the links to the left side. (IAN)

DONE * there should be one logo, not two. (we will use the one with the IP_BIRD_6)

- advertise the two streams as two columns.
- attendee registration testing.

Summary is logo upper/left, blue wrap around logo and upper banner. Right links move to left, no blue. Content flushed to near top.

MCR ACTION: call for speakers drafted, has to wait for site to go live.

John ACTION: find out about lunch.

Bart ACTION: close loop with Telfer and conference group.

Next meeting is 2010-01-17, 8pm at Bart's house.

remaining todo

ACTION: Asking other groups in Ottawa to come out. (PCLUG,MACLUG,EngSoc,JavaUsersGroup)

What do we need help with:

- webmaster: look and feel for site.
- content: guest bloggers.
- email contact/support person.
- volunteers on the day.
- technical volunteers for tutorial.

- need some 16/24-port switches (quiet ones) and cabling

ACTION: try out the registration.

ACTION: need to configure the conference system.

ACTION: mysql nightly dump.

ACTION: reminder that site is not ready, but you can get updates.

ACTION: point to twitter, identi.ca and facebook pages.

Date/Location confirmation

- Date: April 29, 2011. 8:30am to 17:00.
- Location: DMS 1130, 1150, 1160.

Decisions about speakers

ACTION:

ACTION: MCR to put together gantt chart for

Registration form

LUNCH

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