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Attending

- Bart, Ian, MCR

Web site criteria

Michael (MCR) asks: what do we need before the web site goes live? Ian: needs to fix the headline and some other things.

Bart: likes web site http://www.acm.uiuc.edu/conference/2009/ with the pictures of the speakers there.

MCR says that anything is good, just do it. Live by January 1, 2010... need to have 8-10 blog entries to post during the 16-20 weeks leading up to the event itself.

ACTIONS:

- change the title.
- make the line spacing better
- make the font more modern.
- move the links to the left side.
- there should be one logo, not two.
- advertise the two streams as two columns.
- attendee registration testing.

ACTION: Bart to activate the volunteers. To write an introduction to the mailing list, and ask people what they'd like to help with. ACTION: Asking other groups in Ottawa to come out. (PCLUG,MACLUG,EngSoc,JavaUsersGroup)

What do we need help with:

- webmaster: look and feel for site.
- content: guest bloggers.
- email contact/support person.
- volunteers on the day.
- technical volunteers for tutorial.
- need some 16/24-port switches (quiet ones) and cabling

ACTION: try out the registration. ACTION: need to configure the conference system. ACTION: mysql nightly dump. ACTION: reminder that site is not ready, but you can get updates. ACTION: point to twitter, identi.ca and facebook pages. ACTION: MCR to find out if we can POST to facebook via API.

Date/Location confirmation

- Date: April 29, 2011. 8:30am to 17:00.

- Location: DMS 1130, 1150, 1160.

Network issues

- MCR is the point for the network setup.
- how to get production quality Access Points, if we need to have our own.
- need to have a local DHCP/DHCPv6/IPv6-gateway/DNS/web servers.

Decisions about speakers

ACTION: confirm with existing speakers for finalized date. (Owen). ACTION: call for speakers drafted, has to wait for site to go live. ACTION:

ACTION: MCR to put together gantt chart for

Registration form

LUNCH

ACTION: find out about lunch.

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